



Instructions for Electronic Bids

Please follow the instructions below to access:

1. Type in the following URL in the internet browser bar and hit ENTER to load page.

<http://yakamafish-nsn.gov/restore/projects/contractor-bid-packet-entiat-river-rm-26-35-habitat-restoration-project>

OR type: <http://yakamafish-nsn.gov> and on the homepage scroll down and under “Latest News” headline, click on the link for “Contractor bids being accepted for Lower Entiat River RM 2.6-3.5 Habitat Restoration Project”. and follow click on the link to bring you to the project page.

2. Read over web page to familiarize yourself with the project.
3. Scroll down to bottom of webpage to gain access to attached documents. Listed below are examples of the documents that you will be able to access and download online:
 - Bid Packet Cover Letter
 - Exhibit A: SOW
 - Exhibit B: Electronic Bid Sheet
 - Exhibit C: Payment Plan
 - Exhibit D: Project Plans
 - Treaty Fishery Exempt Cover Letter
 - Treaty Fishery Exempt Certificate
 - Instructions for Electronic Bids
4. Once you locate the links for the attachments (located at the bottom of the webpage), you can download and access by doing the following:
 - i. Left click on the desired link. The file should open in a new browser.
 - ii. Go to the newly opened file, click on the “File” tab and choose “Save As”. This will allow you to save your file to your computer and desired location on your computer.
 - iii. Save all desired files for later access.
5. Once you have saved your files, open **Exhibit B: Electronic Bid Sheet**.
6. Fill out **Exhibit B** completely by either typing in the designated spaces and printing completed form, or by printing out form and fill out form with a black pen.
7. Please send a completed **Exhibit B** along with all other required documents to:

Yakama Nation

Attn: Jackie Olney, Entiat River RM 2.6-3.5 Habitat Restoration Project

PO Box 151

Toppenish WA, 98948

(shipping address: 401 Fort Road, Toppenish, WA 98948)

1885 S. Wenatchee Ave., Wenatchee, WA 98801

A completed bid packet must be sent in to the above address by no later than the close of business on **Friday, May 2st, 2014**. Thank you and good luck!