

January 7, 2019



## Chewuch River Mile 4.2 To 5.0 Survey Analysis and Engineering Services

**Columbia River**  
Honor. Protect. Restore.

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### **Request for Proposals** February 12, 2019

The Yakama Nation Fisheries is seeking proposals from qualified engineering firms to award an engineering services contract in support of salmon habitat restoration activities taking place in the Chewuch River near river mile 4.2 to 5.0 in Okanogan County, Washington. Based upon the proposals received under this solicitation

the Confederated Tribes and Bands of the Yakama Nation will award a design contract to the best quality bidder for the Scope of Work described within this RFP. Services rendered under this contract will be performed between the contract start date (to be determined) and December 31, 2019.

### **Project Background**

The 2010 Reach Assessment of the Chewuch River identified this area as a priority location for improving habitat conditions for adult salmonid holding and juvenile rearing. Project opportunities included floodplain connectivity, side channel enhancements, stream bank restoration, and large wood enhancements.

The Yakama Nation UCHRP has partnered with Washington Department of Fish and Wildlife, (WDFW) for a project along the Chewuch River on WDFW lands. Geomorphic Field investigation, site survey, concept development, permit level designs, and a report have been created and approved for this project. This project is designed to meet the HIP III criteria. The report and designs can be viewed as a part of this RFP request.

The survey and engineering services contract created through this RFP process will be used to develop a final stamped design set.

## Proposed Scope of Work

### **Phase 4: Final Construction Plan**

#### **Task 9 - Design level survey (if additional survey is needed)**

As agreed to by the Yakama Nations project manager and the contractor, supplementary site survey may be completed to gather additional field data on existing conditions so that robust restoration designs can be produced. Supplementary surveys may include further topographic survey, bathymetric surveys, and groundwater testing, and/or geologic surveys, among other things.

#### **Task 10 - Development of Final Construction Plan sets**

30 Percent Design Joint Technical Team Review – Based on the timing of this contract, the selected contractor will attend the Joint Technical meeting review at the UCHRP Winthrop office.

60 Percent Design – The Contractor will provide a 60% design phase to the project manager of the YN UCHRP program based. The 60% design phase will be based on comments received during the Joint Technical Team review of the 30% design comment period. The 60% percent designs will be due roughly around July 1, 2019.

90 Percent Design - The Contractor will provide a 90% design phase to the project manager of the YN UCHRP program. The 90% design phase will be based on comments received during the Joint Technical Team review of the 60% design comment period. The 90% designs will be due roughly around October 1, 2019.

Final Design Set - Based on comments received during the 90% review and further direction from UCHRP project manager, the contractor will produce final stamped designs of the project (includes construction specs and engineer's stamp - should be usable for producing bid document).  
December 10, 2019

#### **Task 11 - Stakeholder Meetings and Communications**

The contractor will assist in presenting the Phase 4 Construction Drawing Sets to the Technical Team and landowners. The contractor should expect to attend a minimum of 4 meetings that will take place in the Winthrop area. These meetings are an opportunity of Technical Team to provide questions and comments.

#### **Task 12 - Compilations of Data and designs**

The winning bidder will prepare, in a neat and compiled manner, all collected/produced information in both in the paper and electronic format and place it on a hard drive to provide it to the Yakama Nation upon completing Phase 4.

## **Bid Directions**

Each engineering firm seeking to be eligible for a contract award under this Request for Proposals must submit two hardcopies of their proposal in writing to:

Yakama Nation Fisheries  
Attn: Jackie Olney  
PO Box 151  
401 Fort Road (if using a shipping service)  
Toppenish, WA 98948

Proposals must be received by Close of Business, Tuesday, February 12, 2019. Only hand deliveries and/or mail or parcel delivery service submittals will be accepted. Please clearly state "ChewuchRM4.2-5.0 Design RFP" on the shipping envelope and the cover letter of the proposal. It is recommended that all shipping and/or delivery confirmation receipts are retained past the proposal due date to ensure proof of submission.

Each proposal must include a roster of key personnel proposed to work under this contract, including resumes. The key personnel roster should include the proposed project manager, at least one licensed geologist with expertise in fluvial geomorphology and one licensed professional engineer. Provision of a separate roster of other non-key project personnel is also recommended. Please note that proposals dependent upon subcontracting will not be preferred.

Provision of a detailed cost proposal based upon the Scope of Work items and certified by signature as being valid for at least 180 days is required. A company fee schedule detailing all personnel billing rates is also required. Please also provide a schedule/timeline proposal for completing the described tasks by December 31, 2019.

Please review the attached Consultant Services Agreement template for typical Yakama Nation contracting terms and conditions including reporting/invoicing requirements.

### **Project related questions should be directed to:**

Chris Butler, UCHRP Habitat Fisheries Biologist II  
Phone: 509-996-5005  
Email: [butlerc@yakamafish-nsn.gov](mailto:butlerc@yakamafish-nsn.gov)

## **Bid Scoring Categories and Weighting**

The following categories will be used to evaluate the competitiveness of bids received.

- Demonstrated experience with this type of work – 15%
- Demonstrated quality of work – 15%
- Cost – 15%
- Schedule – 10%
- Company integrity/references – 10%
- Demonstrated experience with permitting agencies in the Upper Columbia Region – 10%
- Adequacy/quality of staff and equipment proposed – 15%
- Completeness of Proposal (Based on RFP Submission Requirements) – 10%

## **Limitations**

The Yakama Nation reserves the right to accept or reject any and all of the proposals received as a result of this request, or to cancel in part or entirely this request if it is in the best interest of the Yakama Nation to do so. This request does not commit the Yakama Nation to pay any costs incurred in the preparation of a proposal.

The contractor shall furnish all supervision, labor, equipment and tools necessary to complete the work as outlined in the Scope of Work.