



Skinney Creek Construction Oversight Services

Request for Proposals February 10, 2020

Columbia River Honor. Protect. Restore.

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Yakama Nation Fisheries is seeking proposals from qualified engineering firms to award a construction oversight services contract in support of salmon habitat restoration activities taking place in Skinney Creek in Chelan County, Washington. Based upon the proposals received under this solicitation a construction oversight design contract will be awarded to the best quality bidder for the Scope of Work described within this RFP. Services rendered under this contract will be performed through December 31, 2020.

Project Background

Yakama Nation Fisheries had developed final restoration designs for the Skinney Creek Project Area near Leavenworth, WA. The project will be implemented in June through November 2020 to improve habitat conditions for spring Chinook salmon and steelhead in the Wenatchee Subbasin.

Yakama Nation Fisheries has developed detailed project actions within the Skinney Creek Project Area on lands managed by Washington Department of Transportation (WS DOT) and United States Forest Service (USFS). The final restoration designs for project actions on both the WS DOT lands and USFS can be downloaded and reviewed on the Yakama Nation Fisheries webpage at:

<http://yakamafish-nsn.gov/restore/projects/request-proposals-skinney-creek>

Project Location Map



Proposed Scope of Work

Phase 5 – Construction Management

Task 13 – Assistance during Bidding

This task includes assistance to Yakama Nation staff with preparation of the construction bid package and review of contractor bids. The task includes any necessary pre-bid meetings with contractors at the project site or elsewhere.

Task 14 – Engineer's Oversight during Project Construction

This task will complete construction oversight duties for all construction projects related to the restoration designs. Contractor will work closely with selected construction contractors and Yakama Fisheries managers to implement the projects. Inspection and direction of construction activities will occur throughout the project. Any changes or in field adjustments that are required will be under the supervision of Contractor with the approval of Yakama Nation Fisheries staff. This work includes any pre-construction staking and/or identification of survey control.

A daily observation report will be produced by the contractor for all days during construction oversight activities. The report template will be provided to the contractor by the Designated Representative.

Phase 6 – Monitoring

Task 15– Produce a Monitoring Plan

Contractor will develop a Monitoring Plan for each project that gets installed under this contract. The Monitoring Plan will document post-construction conditions and will outline future monitoring activities that will be completed. Documentation of post-construction conditions will include a description of the completed project, preparation of as-built drawings, and results of initial post-construction monitoring.

This information will serve as a baseline for comparison to future monitoring data. The plan will also identify specific future monitoring activities and schedule; however, actual future monitoring activities will be conducted under a separate scope of work. Monitoring activities to be described in the plan may include photos, notes/sketches, measurements, ocular sediment data, and other activities depending on the project type and objectives. The monitoring schedule will describe the plan for regular scheduled monitoring as well as for monitoring in response to high water events. There will also be a discussion of site conditions that would trigger action items or interventions/adaptive management. The Monitoring Plan will be submitted to Yakama Fisheries staff for review, comment, and feedback. Revisions will be made as necessary to finalize the plan.

Bid Directions

Each engineering firm seeking to be eligible for a contract award under this Request for Proposals must submit two hardcopies of their proposal in writing to:

Yakama Nation Fisheries
Attn: Jackie Olney
PO Box 151
401 Fort Road (if using a shipping service)
Toppenish, WA 98948

Proposals must be received by Close of Business, Wednesday, February 26, 2020. Only hand deliveries and/or mail or parcel delivery service submittals will be accepted. Please clearly state "Skinney Creek Design RFP" on the shipping envelope and the cover letter of the proposal. It is recommended that all shipping and/or delivery confirmation receipts are retained past the proposal due date to ensure proof of submission.

Each proposal must include a roster of key personnel proposed to work under this contract, including resumes. The key personnel roster should include the proposed project manager, at least one licensed geologist with expertise in fluvial geomorphology, and one licensed professional engineer. Provision of a separate roster of other non-key project personnel is also recommended. Please note that proposals dependent upon subcontracting will not be preferred.

Provision of a detailed cost proposal based upon the Scope of Work items and certified by signature as being valid for at least 180 days is required. A company fee schedule detailing all personnel billing rates is also required. Please also provide a schedule/timeline proposal for completing the described tasks by December 31, 2020.

Please review the attached Consultant Services Agreement template for typical Yakama Nation contracting terms and conditions including reporting/invoicing requirements.

Project related questions should be directed to:

Jason Breidert, UC Habitat Biologist
Phone: 509-860-5351
E-mail: brej@yakamafish-nsn.gov

Bid Scoring Categories and Weighting

The following categories will be used to evaluate the competitiveness of bids received.

- Demonstrated experience with this type of work – 15%
- Demonstrated quality of work – 15%
- Cost – 15%
- Schedule – 10%
- Company integrity/references – 10%
- Demonstrated experience with permitting agencies in the Upper Columbia Region – 10%
- Adequacy/quality of staff and equipment proposed – 15%
- Completeness of Proposal (Based on RFP Submission Requirements) – 10%

Limitations

The Yakama Nation reserves the right to accept or reject any and all of the proposals received as a result of this request, or to cancel in part or entirely this request if it is in the best interest of the Yakama Nation to do so. This request does not commit the Yakama Nation to pay any costs incurred in the preparation of a proposal.

The contractor shall furnish all supervision, labor, equipment and tools necessary to complete the work as outlined in the Scope of Work.