



## Wood Mulch Procurement, Contract

Methow, Entiat, and Wenatchee Subbasin

**Columbia River**  
Honor. Protect. Restore.

### Request for Proposals

March 5, 2019

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Yakama Nation Fisheries is seeking proposals for a Wood Mulch Procurement contract in support of salmon habitat restoration activities taking place in the Methow and Wenatchee Basin. This contract will supply Wood Mulch to a location within the Wenatchee and Methow Watersheds. All bids received under this RFP are expected to address all tasks identified below in the scope of work for the Wood Mulch Procurement contract.

The winning contractor will need to produce a supply of Wood Mulch and provide that Wood Mulch at a fixed price for the length of the contract. The winning contractor will be responsible for all aspects of creating the Wood Mulch, loading, hauling, offloading, and fire suppression. The winning contractor is not solely responsible for the generating of slash or large wood for the creation of Wood Mulch.

Based upon the proposals received under this solicitation the Confederated Tribes and Bands of the Yakama Nation will award a one year on-call contract to the best quality bidder, with an option to renew for two years if funding is available, for the Scope of Work listed below:

### Scope of Work (Tasks)

- Mobilization – The winning contractor will provide a single cost to mobilize all needed equipment to create Wood Mulch. Locations of potential grinding sites will be Twisp in the Methow basin and Wenatchee.
- Wood Mulch - Secure a readily available supply of Wood Mulch with the minimum requirements as set forth:
  - Equipment shall be able to create Wood Mulch from bark, slash, and actual large wood pieces.
  - Grinding of large wood diameter pieces can be as large as 26 inch diameter at breast height (DBH) and as long as 50 feet.
  - Diameter is measured by inches and length is measured by feet.
  - Equipment will have the ability to grind to a 3 inch screen size.
  - Equipment should be able to create more than 60 cubic yards an hour of work no matter the size of the material to be ground.
  - Provide a list of fire prevention equipment
  - The winning contractor may have the potential to sell and deliver Wood Mulch from the contractor's base site location.

- The winning Contractor is responsible for all grinding, loading, hauling, offloading, and fire prevention.
- The winning contractor will be required to sign and adhere to a Spill Prevention, Control, and Countermeasure Plan (SPCCP) for any of the Yakama Nation LWD storage sites. Any items used from SPCCP kit will be replaced by the contractor at the contractor's expense.
- The contractor will be allowed to bill for the following: 1. Mobilization, (this is the cost for mobilizing of equipment to and from the watershed). The contractor will be allowed to bill one time for mobilization of equipment per Work Order, haul time for all needed equipment should be included, 2. Hauling, (the time it takes to drive from the collection site stock pile to the delivery site), 3. Grinding per day, the location within each watershed that equipment will be working from, (a day of work is considered a 10 hour work day). 4. Stock Pile Wood Mulch (equipment used to create a large stock pile of Wood Mulch). 5 Wood Mulch Cost per CY (the UCHRP may choose to purchase Wood Mulch directly from the contractor) 6 Wood Mulch hauling (the cost per hour for equipment to haul Wood Mulch to a delivery site).
- Complete the bid sheet, *see page 4*, provided below.
- Provide a list of equipment, *see page 5*, Grinder and Wood Mulch trailer haulers do not need to be owned by the successful contractor.

**Please note:**

Davis Bacon Wages apply to this contract. The winning contractor will adhere to the Davis Bacon rules and comply and submit all necessary paperwork to the Yakama Nation.

The Yakama Nation is exempt from state taxes on this project. Please see the attached Treaty Fishery Exempt Cover Letter and Treaty Fishery Exempt Certificate. The winning contractor will receive signed copies for their records.

**Bid Directions**

Each company seeking to be eligible for a contract award under this Request for Proposals must submit two hardcopies of their proposal in writing to:

Yakama Nation Fisheries  
Attn: Jackie Olney  
RE: Wood Mulch Creation  
PO Box 151  
401 Fort Road (if using a shipping service)  
Toppenish, WA 98948

Proposals must be received in Toppenish by Close of Business, Thursday, March 28, 2019. Only hand deliveries and/or mail or parcel delivery service submittals will be accepted. Please clearly state "Wood Mulch Creation RFP" on the shipping envelope and the cover letter of the proposal. It is recommended that all shipping and/or delivery confirmation receipts are retained past the proposal due date to ensure proof of submission.

Each proposal must include a roster of key personnel proposed to work under this contract, including resumes. Provision of a separate roster for other non-key project personnel is also recommended. Please note that proposals dependent upon subcontracting will not be preferred.

- Each proposal must include a Statement of Qualifications pertaining to the bidder's qualifications to produce the Scope of Work items listed in this Request for Proposals. The Statement of Qualifications should include a description of equipment available to the contractor to

accomplish the tasks. The applicant can either own or rent the necessary equipment to complete each task.

Each proposal must include a completed rate schedule proposal for the project staff and material prices (please use the attached form).

Please review the attached Construction Agreement template for typical Yakama Nation contracting terms and conditions including reporting/invoicing requirements.

### **Project related questions should be directed to:**

Chris Butler, UCHRP Habitat Fisheries Biologist II

Phone: 509-449-8215

Email: [butlerc@yakamafish-nsn.gov](mailto:butlerc@yakamafish-nsn.gov)

### **Limitations**

The Yakama Nation reserves the right to accept or reject any and all of the proposals received as a result of this request, or to cancel in part or entirely this request if it is in the best interest of the Yakama Nation to do so. This request does not commit the Yakama Nation to pay any costs incurred in the preparation of a proposal.

### **Bid Scoring Categories and Weighting**

The following categories will be used to evaluate the competitiveness of bids received.

- Demonstrated experience with this type of work – 15%
- Demonstrated quality of work – 15%
- Cost – 15%
- Schedule – 10%
- Company integrity/references – 10%
- Demonstrated experience with permitting agencies in the Upper Columbia Region – 10%
- Adequacy/quality of staff and equipment proposed – 15%
- Completeness of Proposal (Based on RFP Submission Requirements) – 10%

# Wood Mulch Bid Form

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, Zip \_\_\_\_\_

Phone and Email: \_\_\_\_\_

Item	Description	Unit Cost
1	Mobilization Wenatchee Watershed includes all equipment for the creation of Wood Mulch and stock piling. (lump sum)	
2	Mobilization Methow Watershed includes all equipment for the creation of Wood Mulch and stock piling. (lump sum)	
3	Grinder Operation per day (10 hours a day)	
4	Stock Piling Wood Mulch per day (10 hours day)	
5	Contractor supplied Wood Mulch (Cubic Yard)	
6	Wood Mulch Haul (hour)	
6.1	<b>How many (cy) can you haul in a single delivery (Wet Product cy)</b>	
6.2	<b>How many (cy) can you haul in a single delivery (Dry Product cy)</b>	
7	Number of cubic Yards your grinder can generate an hour with a 3 inch screen for the following material:	
	<b>Slash and Bark (cy)</b>	
	<b>22 inch DBH by 40 foot log (22 x 40 (cy))</b>	

# Equipment List

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Provide equipment list below or proof of potential equipment agreement and sign:

By signing and submitting this form you are agreeing to honor the completed hourly rate schedule as this firm's competitive bid for a period of up to 120 days from the date this form was prepared.

## **Certification**

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Printed Name and Title

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Signature